**Materials Manager**

**Description**

Materials Manager - FT

Reports to - Director of Operations

About **FUSION**

At **Fusion**, our mission is to create success in everything we do. While this relates directly to the service we provide our clients, it also refers to our ongoing goal of promoting success within our organization – be it through individual career growth, working together to achieve team successes, or creating successful solutions for our company as a whole.

**Live the Fusion Values**: **Fusion** team members strive to live our core values every day. We live, breathe, and believe in our core tenants. They are the foundation of our company. Every decision we make aligns with our values and supports the company’s mission of success.

**Keep Getting Better**: At **Fusion**, there’s no such thing as “good enough.” We never rest on our laurels – and if there’s a better or more efficient way of doing something, we’ll find it. Ours is a culture of continuous improvement and perpetually growing from shared experience.

**Help each other win**: We’re more than an organization – we’re a family. No one at **Fusion** operates in a silo. We believe in investing in our team, enjoying each other’s company, and contributing to shared success through mutual respect and collaboration.

**Do what is right**: Every member of our team understands that true success comes from integrity. We know mistakes are a part of life – but when we make a mistake, we own it, fix it, and learn from it. We see challenge as an opportunity for team collaboration, learning, and growth.

**Deliver confidence**: When it comes right down to it, we’re in the business of facilitating success – which means it’s our job to instill confidence with our work. Our customers should always know what to expect from us, and we deliver on our promise – every time.

**Responsibilities:**

The prime responsibility is to assure that Fusion has an advantage over similar size competitors in terms supplier relationships, material pricing, operation efficiency, speed of response, and customer service.

**Materials Manager job description**:

* Responsible for all materials operations including planning, scheduling, and the materials functions of: purchasing, inventory control, shipping and receiving.
* Maintain and continuously improve supplier relationships and performance.  Provide feedback on supplier performance in terms of quality, delivery and service.
* Establish and maintain processes to assure adequate supply of material and to prevent accumulation of excess inventory.
* Assure the material is received and maintained in a secure and well-controlled manner and that record accuracy is paramount in all aspects of the material handling functions.
* Achieve net cost reductions through various means to increase material margin and reduce overall cost of operation; establish cost reduction/value analysis mindset in the company.
* Schedule visits with suppliers at Fusion and at the supplier facilities to solve problems, achieve objectives, build relationships, and improve commodity knowledge.
* Manage and provide direction to the Scheduling/Planning function ensuring development and execution of a production schedule that optimizes customer satisfaction, days of inventory, and meets revenue plan.
* Work closely with PMs, sales, and customers to design supply chain programs to achieve customer and company goals.
* Act as a customer liaison for material issues to ensure effective resolutions.
* Expand the use of formal systems to help assure that everyone is working on a common database and that our efforts are well coordinated to achieve common goals.
* Develop personnel in assigned areas to encourage growth in skills and professional excellence.
* On boarding of new suppliers in system to include certification documentation implementation.
* Accountable to purchase to quoted pricing.
* Any additional tasks as required helping Fusion achieve its goals & improve profitability.

**Requirements**

Qualifications:

* Must be a US person.
* Bachelor’s degree in Supply Chain Management or related field or equivalent experience.
* A minimum of five years management experience is required.
* A minimum of five years experience in materials related responsibilities
* Good ability to express thoughts both in writing and verbally.
* Proven ability to lead, develop, influence and motivate others.